

# Tampere-talo

## Metropolis 2013

### Welcome to Tampere Hall as an Exhibitor

#### CONTACT INFORMATION

Metropolis 2013 Conference Secretariat  
Tampere Conference Service  
Hämeenkatu 13 B, 33100 Tampere  
metropolis2013@tampereconference.fi

#### YOUR CONTACT PERSON AT TAMPERE HALL

Event Manager Laila Walldén  
Tel: +358 3 243 4609  
laila.wallden@tampere-talo.fi

Tampere Hall / Congress Department  
Address: Yliopistonkatu 55  
33100 TAMPERE  
Tel +358 3 243 4111

#### EXHIBITION TABLES

The exhibition packages include a table (100 x 150 cm) and a blue tablecloth

#### ORDERING FURNITURE AND EQUIPMENT

The exhibitors can order extra tables, chairs, electricity, lan-internet connections, green plants etc for their stands from Tampere Hall. The orders can be made at Tampere Hall's web site

<http://orders.tampere-talo.fi/em/cli/>

The password is 41305013

The orders can be made on-line for normal price until August 13. Additional 30% will be added to the prices for orders made after this date. The last possible date for orders is August 19. After that it is no longer possible to make orders on-line, but you may ask for furniture, electricity etc when you arrive in Tampere Hall.

#### INSTRUCTIONS

On the web page (behind the password) you will find more general information on the exhibition.

#### BUILDING AND DISMANTLING:

##### Building time

Monday 9.9. at 8.00-16.00

##### Dismantling time

Thursday 12.9. at 16.30-18.00

Please notice that extended building and dismantling hours must be agreed on in advance and there will be an additional charge for them (300 €/hour).

#### EXHIBITION OPENING TIMES:

Tuesday 10.9. – Thursday 12.9. at 9.00-16.30

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Tampere-talo Oy • Tammerforshuset Ab • Tampere Hall Ltd

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